

**30 Church Street, Room 103A, Rochester, NY 14614**

***Return application to above address***

**IF YES, STOP.** ALL High School Students MUST complete a “Summer of Opportunity” Application instead of this application.

Reason for Leaving: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

CONTINUED ON OTHER SIDE



## ALL APPLICANTS MUST ALSO COMPLETE THIS SIDE:

### **WORK EXPERIENCE (continued):**

2. Employer: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ From: Mo/Yr \_\_\_\_\_ To: Mo/Yr \_\_\_\_\_ Hrs/Wk: \_\_\_\_\_

Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Have you participated in the Junior Recreation Leader Program with the City of Rochester? YES ☐

NO ☐

### **CERTIFICATIONS**

Do You Have: 1. New York State Security Guard License? NO ☐ YES ☐

Expires \_\_\_\_\_

License #: \_\_\_\_\_

2. CPR/Professional Rescuer? NO ☐ YES ☐ Expires \_\_\_\_\_

3. First Aid/Responding to Emergencies? NO ☐ YES ☐ Expires \_\_\_\_\_

### **Please Photo Copy (front & back) of ALL Certificates and Attach them to this Application**

Required Certifications **must** remain current and up-to-date for entire length of employment. If any of your certifications expire, you **MUST** take the proper instruction to keep it current. Failure to do so will result in **TERMINATION**.

### **CONVICTION STATEMENT**

Have you been convicted of a violation of law? YES ☐ NO ☐

*If yes*, attach sheet with violations and dates.

**Do Not Include:** Parking violations or traffic infractions, conviction records sealed by court, or records for a violation or crime for which you have received adjournment in contemplation of dismissal(ACD).

Convictions will not necessarily disqualify you from employment.

**I DECLARE THAT ALL STATEMENTS MADE ON THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSE STATEMENTS MADE ON THIS APPLICATION OR IN SUBSEQUENT INTERVIEWS WILL**

**RESULT IN IMMEDIATE REJECTION OR DISCHARGE.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE** (FOR OFFICE USE ONLY)

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Approved for: ☐ Day Camp Supervisor      ☐ Pool Attendant      ☐ Security Guard  
☐ Playground Supervisor      ☐ Recreation Assistant      ☐ Youth Worker

Comments: \_\_\_\_\_

\_\_\_\_\_  
Initials and Date: \_\_\_\_\_